

ART DEALERS ASSOCIATION OF CANADA
ASSOCIATION DES MARCHANDS D'ART DU CANADA
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Appraisal Documentation Form

This appraisal is subject to the "Letter of Agreement - Estimate, Terms and Conditions" between ADAC and the Client. All information must be completed and returned to the office to initiate the appraisal process.

Is this appraisal intended for the Canadian Cultural Property Export Review Board: YES () NO ()

Client Info

Institution: _____

Contact Person: _____ Telephone: _____

Address/City: _____

Donor Info

Donor Name: _____

Date of Donation: _____ # of Works: _____

Artist Name(s): _____

Description of the work

(If multiple works in the donation, please provide a separate list of works that includes all fields below)

Artist: _____

Title: _____

Date of Work: _____

Dimensions (1): (H) X (W) X (D) cm Primary Support: _____

Dimensions (2): (H) X (W) X (D) cm Secondary Support: _____

Medium/Edition: _____

Inscriptions: _____

Provenance and Purchase Price (if relevant): _____

Artist's Current Dealer(s): _____

Exhibition History:

Any additional information which may assist the appraiser(s) OR any information that did not fit in above fields:

Inclusion Checklist:

- () Digital Colour Images (Files no larger than 2mb each)
- () Institution's Condition Report
- () *Statement of Outstanding Significance (OS)
- () **Signed copy of the ADAC Letter of Agreement - Estimate, Terms and Conditions
- () Artist's Information/curriculum Vitae
- () Letter/Statement of Authenticity

*Please note, an OS is now required in advance of completing an appraisal, as per recent CCPERB regulations.

*Please note if an OS is not provided, the ADAC is required to indicate on the final Certificate of Appraisal that an OS was not received.

**Please contact the ADAC office for an estimate and you will be provided with the Letter of Agreement.

I acknowledge that the information submitted above is correct and factual.

Client's Signature Job Title / Institution

Date

(In addition to sending the original completed pdf document for our reference, please print the last page, sign and send by post or scan and send via email.)